



## BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

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Members of Corporate Services Policy and Challenge Group.

Bedford Borough Councillors: M Headley

Central Bedfordshire Councillors: A Brown, F Chapman and D McVicar

Luton Borough Councillors: M Riaz and Y Waheed

A meeting of **Corporate Services Policy and Challenge Group** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK41 7NR** on **Thursday, 9 June 2016** starting at **10.00 am**.

Karen Daniels  
Service Assurance Manager

### A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies		
2.	Election of Vice Chair 2016/17	Chair	
3.	Declarations of Disclosable Pecuniary and Other Interests	Chair	Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct. (see note below).
4.	Communications (including minutes of ICT Shared Service Governing Body)	Chair	
5.	Minutes		* To confirm the Minutes of the meeting held on 7 March 2016 (Pages 1 - 6)
6.	Terms of Reference	Chair	* To consider a report (Pages 7 - 10)

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
7.	Corporate Services Performance 2015/16 Year End Report and Programmes to date	ACO	* To consider a report (Pages 11 - 28)
8.	New Internal Audit Report Completed to date	CFO	* To consider a report (Pages 29 - 72)
9.	Audit and Governance Action Plan Monitoring Report	CFO	* To consider a report (Pages 73 - 86)
10.	Revenue Budget and Capital Programme Monitoring 2016/17 as at 31 May 2016	HFT	* To consider a report (Pages 87 - 92)
11.	Treasury Management - Annual Report for 2015/16	HFT	* To consider a report (Pages 93 - 100)
12.	Asset Management Policy and Plans, ICT, Land & Buildings and Transport 2016/17 to 2019/20	HFT	* To consider a report (Pages 101 - 194)
13.	Corporate Risk Register	CFO	* To consider a report (Pages 195 - 200)
14.	Work Programme 2016/17	Chair	* To consider a report (Pages 201 - 206)
	Next Meeting		Time Not Specified on Date Not Specified at

## **DECLARATIONS OF INTEREST**

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.